

Move-On Homes for Ukraine SCDA Grant Application Form

Important information – please read before completing this application form.

Please answer all the questions on the form so that we can decide whether you are eligible for assistance. We will need to confirm whether the property you have chosen and informed us about is suitable for the grant to be considered. Incomplete forms may delay your application. **Please note, we are unable to refund or pay in retrospect for any payments made. This includes deposit, rent, holding fees and tenancy set up support.**

Completed forms to be sent to: moveonhomesforukraine@sussexcommunity.org.uk

Eligibility - to qualify for the scheme, applicants must be:

- Accommodated as part of the Homes for Ukraine Scheme within East Sussex (proof will be required)
- Identifying a property which is both suitable and affordable when assessed (SCDA will identify whether the property is suitable and affordable)

Types of help available

Grant

The Grant may include rent in advance and deposit of up to five weeks rent. The Grant is paid directly to the landlord by SCDA. The applicant is not expected to repay the Grant. Only one Grant will be made available subject to assessment.

Rent Guarantor

The Grant Guarantor provides additional protection for a landlord for up to 6 month's rent payments, from the point the first month rent is missed and can be claimed during the tenancy, in the event that the tenant defaults on the rent. The Rent Guarantor scheme provides protection to the landlord similar to an individual acting as a guarantor for the tenant. Any claim made by a landlord would be recharged to the tenant in the same way a deposit guarantee scheme works. This means you will be asked to repay any arrears SCDA has had to pay the landlord. You are therefore advised to cooperate with the varying agencies who are offering you support in sustaining your accommodation.

There is a requirement for landlords to notify SCDA within five working days of a missed rent payment. The rent guarantor service does not include cover for tenant damage which would be included in either the deposit guarantee or the grant paid.

Tenancy Set Up Assistance

To help towards costs of furnishing a property where other funding has not been accessed. £500 can be awarded by SCDA and a further £1000 can be applied for with approval by East Sussex County Council.

Applicant(s) details

Applicant 1 Name	
Date of Birth	
Current Address	
Telephone Number	
Email Address	
Joint Applicant Name	
Are you living with Host or property owned by Host	
Number of children & ages	

Eligibility – Please provide details of visas for all adults.

Share code:		Have you applied for UPE? Yes/No
Date issued		Date of expiry
Visa number		

About the Property you wish to rent

Landlord/Agent Name	
Landlord/Agent Telephone No (including code)	
Landlord/Agent Email Address	
Property address you wish to apply for	

Postcode	
Property type House/Bungalow/Flat/Room	House/Bungalow/Flat/Room
Number of bedrooms	

Dates and financial information for the property

Date property is available from?	/ /2023
What is the rental amount?	£0.00
How much deposit is required	£0.00
Do you need help with the holding fee? If yes how much is needed?	Yes/No £0.00
What funds do you have to put towards the rent in advance/deposit?	£0.00

What are you applying for?

Move on Rent in Advance	Yes/No
Move on Deposit	Yes/No
Move on Rent Guarantor	Yes/No
Move On Tenancy Set Up Assistance	Yes/No

About your income/expenditure

To ensure that the property you are proposing to rent is affordable please provide details of all of the income you receive and living costs that you pay.

Please enter the amounts in the boxes provided and indicate the regularity of the payments in the box after the cost using the following letters:

Daily	D	Weekly	W	Fortnightly (2 weekly)	F
Monthly	M	Quarterly (3 monthly)	Q	Yearly	Y

<i>Example</i>		
Rent (after housing benefit)	£550.00	m

Rent (after housing benefit)	£		Secured loan (1)	£	
Mortgage	£		Secured loan (2)	£	
Ground Rent/ Service Charge	£		Secured loan (3)	£	
Endowment Premiums	£		Unsecured loan (1)	£	
Council Tax	£		Unsecured loan (2)	£	
Water (supply and waste)	£		Unsecured loan (3)	£	
Gas	£		Credit card repayment (1)	£	
Electricity	£		Credit card repayment (2)	£	
Other household fuel	£		Credit card repayment (3)	£	
Telephone	£		Total Expenditure	£	
Car Tax	£		Monthly income	£	
Car Insurance	£		Salary/ wages (after tax)	£	
Petrol	£		Maintenance payments	£	
Other travel	£		State benefits (1)	£	
TV Licence	£		State benefits (2)	£	
Satellite/ Cable TV	£		State benefits (3)	£	
Housing Keeping (food, etc.)	£		Other income (1)	£	
Meals (school/ work)	£		Other income (2)	£	

Pensions/ other insurances	£		Other income (3)	£	
Maintenance payments	£		<u>Total Income</u>	£	
Child care costs	£				
Other ()	£				
Other ()	£				

Declaration

The information given on this form is true to the best of my knowledge. I authorise SCDA to use this information in connection with my application for assistance through the Letsure Deposit Guarantee and Grant scheme.

Signed		Date	
Signed		Date	

Please return your completed form to:

moveonhomesforukraine@sussexcommunity.org.uk

We would like to keep in touch with you and ask you to indicate your preferred method of contact

Post ☐ Email ☐ Telephone ☐ Text Message ☐

Please tick which areas you are happy to hear about:

- ☐ **To be kept informed about our existing and new services**
- ☐ **To be included in our survey mailing list**
- ☐ **To have an opportunity to vote for funding bids we submit**

You can opt out at any time by contacting us on enquiries@sussexcommunity.org.uk or 01273 517250

Office use only:

Agreed by:

Payment total: £

Has the property been verified as genuine and available?	
Has Landlord confirmed that a smoke alarm on each storey of the premises and a carbon monoxide alarm in any room with a solid fuel burning combustion appliance is fitted?	
Has the EPC rating been established and is a gas safety certificate available?	
What date was the Grant been paid to the landlord?	